

## I. Call to Order

A meeting of the Finch Elementary GO Team was held at Finch Elementary School on February 14, 2018. The meeting was called to order at 1:14 PM by Mrs. Finch and seconded by Mr. Dixon. There was a motion by Mrs. Finch to add five additional minutes to the end of the meeting to discuss GO TEAMS' agenda, which are created by the district. The Motion was seconded by Mr. Dixon.

## II. Meeting Protocol

- a. Roll call; Determined quorum status
- b. Approved meeting agenda

## III. Attendees

- Attendees included Verble Alexander, Jasmina King, Joseph Dixon, Kamaria Finch, Aketa Wise, Robin Brewington, Tiffany Marshall, and Forrestella Taylor.

## Members not in attendance

Members not in attendance included:

- Diane Trimble

## Approval of minutes

The November minutes were incomplete. A motion to "not" approve the minutes was made by Mrs. Finch; seconded by Mr. Dixon. It was agreed to revisit the previous minutes at the end of the meeting.

## Discussion Items

### a. Training update and plan for GO TEAMS members

1. A training overview was given by Mrs. Finch. Members were encouraged to complete all trainings by February 28, 2018, which will be the next Finch GO TEAMS meeting.

## **b. Finch Strategic Plan**

- 1.** Mrs. Taylor shared the Finch Strategic Plan with the Team. The philosophy of Finch Elementary School was stated and performance measures were reviewed.
  - i.** Focus on Reading and Math as Foundational Skills: Finch's focus has to be Reading and Math as foundational skills
  - ii.** Ensure Every Student Demonstrates Content Mastery: The extended use of data is ongoing in order to guide instruction. Common Formative Assessments (CFAs) are given weekly in order to address content that is not being mastered in small groups. CFAs typically have no more than 3-5 questions.
  - iii.** Ensure that Students are College & Career Ready:
    - a)** Increase the use of technology
    - b)** P21 is a part of Finch's signature program; it is the instructional framework and supports College and Career Readiness.
    - c)** Mrs. Finch stated that Finch needs to see an increased exposure to STEM/STEAM activities. Ms. Wise made a motion to increase exposure to these opportunities and Mrs. Alexander seconded her motion.
  - iv.** Improve Teacher Efficacy and Capacity
  - v.** Improve Leadership Capacity
  - vi.** Build Systems and Resources to Support the School's Priorities
  - vii.** Inform and Engage Finch's Families and Communities

**viii. Create a Safe, Nurturing, and Caring Culture for all Students**

**1. Student attendance committee**

- a. Attendance continues to be a major concern for Finch.**  
Parents are slowly responding to letters being sent home regarding their student's absences and/or tardies.

**2. Wrap-around services**

**3. Positive Behavior Intervention Support (PBIS)**

Mrs. Finch asked if anything is missing or needs to be removed from the Strategic Plan. She also stated that the Strategic Plan should be on the district's website. Ms. Marshall agrees that the Strategic Plan should be on the district's website; however, the parents are not visiting the site.

**c. SY19 Finch Budget Overview**

- 1. The GO TEAMS committed watched the GO TEAMS Budget Process video.**  
Mrs. Finch made a motion to extend the meeting 30 additional minutes. Ms. Marshall seconded the motion.
- 2. Mrs. Taylor informed the Team that staffing means "positions", not people.**  
She also reviewed the projected SY19 budget. She explained the budget for each position in the school. The committee reviewed the budget. Mrs. Taylor stated that she would to create a survey and send to the committee so the members of the GO TEAMS can give feedback on which selection would benefit Finch the most.

## Information Items

- Before School Program Update: There were no updates at this time.
- T-Mobile EmpowerED Grant: Mrs. Taylor explained that Mrs. Finch researched grants and solicited T-Mobile for one. Mrs. Grant stated that Finch will be receiving \$108,000 worth of electronic devices (approximately 540) for each student to be able to bring back and forth to school. These devices will be accompanied by hotspots. Students will be able to access the internet in order to complete assignments, conduct research, etc.

## Announcements

- Motion to increase meeting time by 10 minutes was made by Mrs. Finch; seconded by Ms. Wise. The motion was made to add STEM/STEAM by Ms. Wise; seconded by Mr. Dixon.

## Adjournment

- Motion to adjourn meeting was made by Mrs. Finch; seconded by Ms. King. Meeting was adjourned at 3:00 PM.

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Secretary

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Date of approval